



南天寺

Nan Tien Temple

- Southern Paradise -



CONFERENCE RETREAT

MEETINGS|BANQUETS|EVENTS

www.nantien.org.au | function@nantien.org.au

Telephone: +61 2 4272 0600



*EXPERIENCE OUR
PEACEFUL ENVIRONMENT
AT NAN TIEN TEMPLE*

Nan Tien Temple, is a multi-award winning tourist destination located just 15 minutes from the heart of the City of Wollongong, but far enough to provide you with space, tranquillity and focus. Set in picturesque, award-winning gardens, Nan Tien Temple offers a unique experience and facilities for events, meetings, conferences and functions.

Many corporate groups have found that a variety of on-site activities provided by the Temple into their customised package have been beneficial to their business strategies. Contact us today about package options and unique ideas for your next function in the quiet and peaceful environment of Nan Tien Temple.

***Note: Unfortunately our venues are not available for private meditation or yoga retreats.**

A UNIQUE VENUE Traditional & Contemporary



VENUE HIRE

****All prices are inclusive of GST **Saturday prices will incur a 15% surcharge
(no bookings on Sunday and Public Holidays).**

Venue	Capacity	Full Day Rate (4-8 hours)	Half Day Rate (Up to 4hours)
Conference Room	120 - 160	\$850	\$579
Auditorium Room	300 - 330	\$990	\$690
*If the Auditorium Room is selected, please note that technical personnel are required to operate the equipment in this venue. The cost of technical personnel is \$60 per hour on weekdays and \$90 per hour on Saturdays.			
Gandha Hall	U-shape (21 ppl)	\$509	\$370

* Please contact our Functions Coordinator who can assist you with how many guests you may have at your chosen venue - function@nantien.org.au or 02 4272 0600

****Quoted prices are for standard use only. Specialty events such as concerts, which may require additional services inc. lighting and sound system, will be quoted separately****



CONFERENCE ROOM



AUDITORIUM ROOM



EQUIPMENT HIRE

<i>Equipment</i>	<i>Cost</i>
<i>Data Projector (can be projected onto wall)</i>	<i>\$50.00</i>
<i>Microphones *2</i>	<i>\$30.00</i>
<i>Whiteboard / Marker Pens</i>	<i>\$50.00</i>
<i>Projection Screen</i>	<i>\$80.00</i>

**** Conference and Auditorium prices include hire cost of microphones and data projectors****

<i>Internet Usage</i>	<i>Cost per day (1-8 hours)</i>
<i>Wireless Internet Access (Up to 200 devices)</i>	<i>FREE</i>



THE ART OF MINDFUL LEARNING & LIVING

ACTIVITIES		
Activity	Price	Duration
<i>Guided Tour</i>	<i>\$8 per person</i>	<i>45 min – 1hr</i>
<i>Tai Chi</i>	<i>\$6 per person</i>	<i>15 minutes</i>
<i>Guided Meditation (sitting and/or walking)</i>	<i>\$6 per person</i>	<i>45 min</i>
<i>Tea Chan</i>	<i>\$8 per person</i>	<i>45 minutes</i>
<i>Calligraphy</i>	<i>\$6 per person</i>	<i>30 minutes</i>
<i>Origami</i>	<i>\$6 per person</i>	<i>30-40 minutes</i>
<i>Motivation Talk</i>	<i>\$6 per person</i>	<i>45 minutes</i>

***** Activities are charged with a minimum of 15 participants. For groups with fewer than 15 people, the cost will be calculated as the unit price multiplied by 15.***



Tea Chan



Tai Chi



Guided Meditation



ACCOMMODATION

An overnight stay can be arranged at **Pilgrim Lodge**; a unique 100 room accommodation facility (motel), which is open all year round. **Pilgrim Lodge** is located in the grounds of Nan Tien Temple. The Lodge overlooks the lotus pond,

peaceful Temple, splendid gardens, rolling hills and famous escarpment of the Illawarra.

Rooms are configured to accommodate singles, families and groups. Most rooms have views overlooking the gardens. The Lodge also offers easy access rooms for people with less mobility.

TO MAKE A BOOKING, PLEASE CONTACT US.

Pilgrim Lodge

Phone: +61 2 4272 0500

Email: pilgrimlodge@nantien.org.au



VEGETARIAN CUISINE
With Gratitude for Life & Prayers for Peace

TERMS & CONDITIONS



✚ ***Please carefully read through the Terms and Conditions below before booking.***

✚ **1. Booking Confirmation and Payments**

1.1 A 20% deposit is required to confirm your booking.

1.2 The deposit must be received by the due date stated on the invoice. If the deposit is not received by this date, the booking will be automatically cancelled.

1.3 The final balance is to be paid at least 1 week prior to the date of the function.

✚ **2. Cancellations and Refunds**

2.1 Refund Policy

Cancellations and refunds are subject to the following terms:

- **More than 2 weeks prior to the function:**

A full refund will be provided, minus a \$50 administration fee to cover processing and handling costs.

- **Between 1 to 2 weeks prior to the function:**

50% of the deposit will be refunded, minus a \$50 administration fee.

- **Less than 1 week prior to the function:**

We regret that no refund can be provided unless the cancellation is due to force majeure (see Clause 2.3).

2.2 Cancellation by Nan Tien Temple

If Nan Tien Temple cancels your booking due to circumstances beyond its control, such as double booking or service unavailability, a full refund will be

provided, including the deposit. We will notify you promptly in such situations and endeavour to offer alternative solutions.

2.3 Force Majeure


In cases of force majeure, such as natural disasters, government restrictions, or other events beyond the reasonable control of both parties, a full refund will be provided. Nan Tien Temple may deduct a nominal \$50 administration fee where applicable.

2.4 Refund Processing

We will try to process refunds within 14 business days of receiving a written cancellation request.

3. Changes to Booking Numbers

3.1 If the group number reduces from the number booked 1 week prior to the function, there will be no reimbursements for the difference.

 3.2 Additional guests may be accommodated, subject to availability and prior approval.

If the number of additional guests exceeds the maximum capacity of the originally booked venue, the event will need to be moved to a larger venue. Any additional costs incurred due to the venue upgrade, including venue hire charges or related fees, will be borne by the hirer.

4. Changes to Booking Dates

4.1 A one-time change of booking date is allowed if requested at least 1 week prior to the event. This change will be free of charge for rescheduling to another date within the same calendar year.

4.2 If the change is requested less than 1 week prior to the event, an administrative fee of \$50 will apply.

4.3 Please note that additional date changes beyond the first will not be permitted.

5. Overtime Charges

5.1 A fee of \$50 will be charged for every 15 minutes that a group stays beyond their booked time slot unless prior approval is obtained.

6. Pricing and Adjustments

6.1 While we make every effort to maintain prices, they may be subject to reasonable adjustments due to food and beverage price increases.

6.2 Any such adjustments will be communicated at least 2 weeks prior to the event, and the hirer will have the option to cancel and receive a full refund (including the deposit).

7. Responsibilities and Liabilities

7.1 We regret that we cannot accept responsibility for lost or stolen items during the function.

7.2 The hirer will be held financially responsible for any damages, missing items, or excessive cleaning required due to the event.

8. Food, Beverage, and Attire Policies

8.1 No external food, alcohol, cigarettes, or beverages are to be brought into the venue unless prior written approval is granted for medical or dietary needs.

8.2 Attendees are required to wear appropriate attire respecting the venue's sacred nature, such as avoiding shorts, singlets, or thongs.

9. Preferred Scheduling and Weekend Surcharges

9.1 We encourage hirer to schedule their functions on weekdays (Monday to Friday) where possible, as this allows us to maintain optimal operational efficiency and offer more competitive pricing.

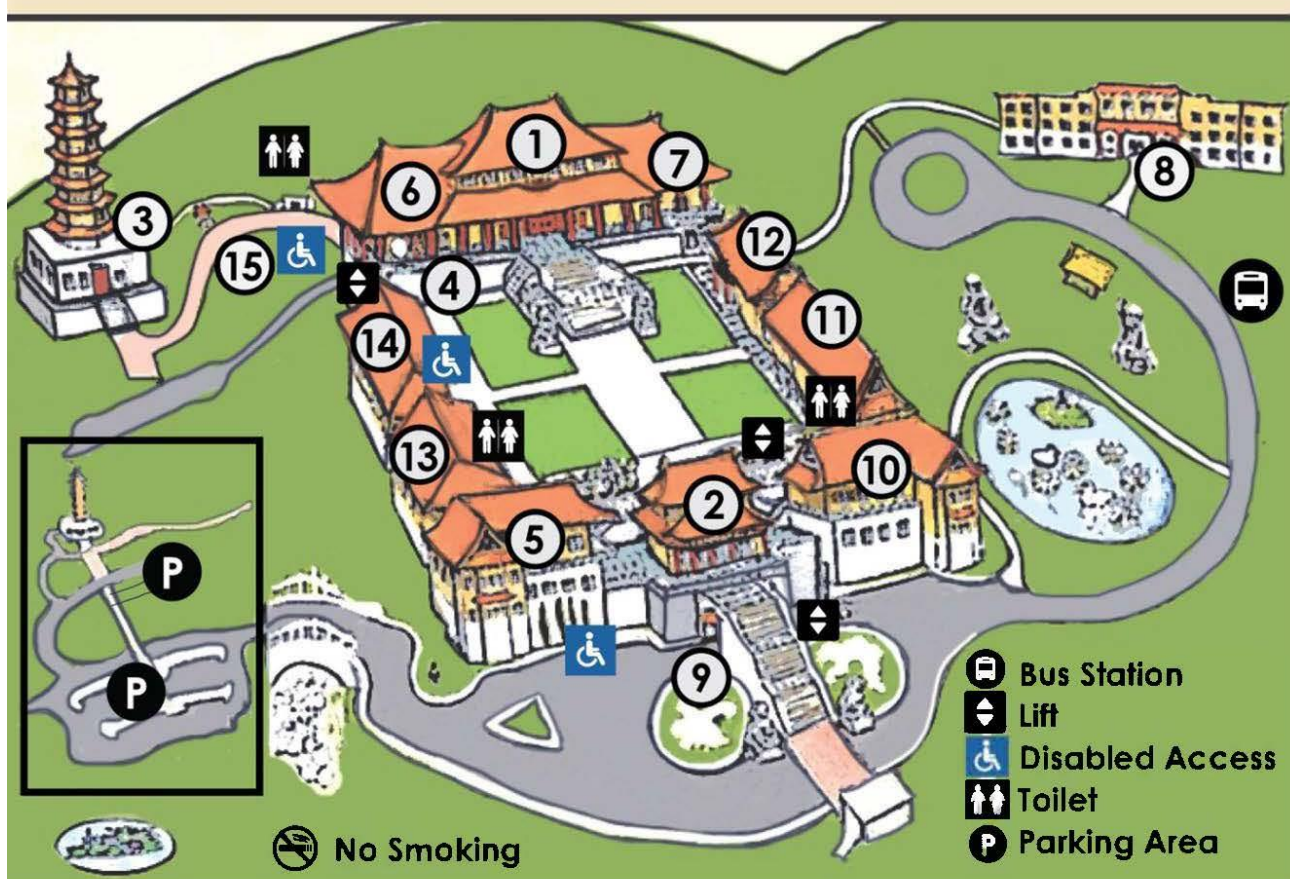
9.2 In exceptional circumstances and with prior approval from Nan Tien Temple, events may be scheduled on Saturdays. However, an additional surcharge of 15% of the total booking fee will apply to cover the increased staffing and operational costs.

9.3 If the Auditorium is selected, only Nan Tien Temple's authorised technical personnel are permitted to operate the equipment. The cost for technical personnel is \$60 per hour on weekdays and \$90 per hour on Saturdays.

9.4 The applicable surcharge for Saturday events will be disclosed during booking confirmation, ensuring transparency, and allowing the hirer to make an informed decision.

MAP OF NAN TIEN TEMPLE

Map of the Nan Tien Temple



- ① Main Shrine 大雄寶殿
- ② Front Shrine 大悲殿
- ③ Pagoda 靈山塔
- ④ Gift Shop 流通處
- ⑤ Information Centre 客堂
- ⑥ Auditorium 法堂
- ⑦ Conference Room 會堂
- ⑧ Pilgrim Lodge 香雲會館

- ⑨ Tea House 滴水坊
- ⑩ Dining Hall 五觀堂
- ⑪ Gandha Hall 香雲堂
- ⑫ Meditation Hall 禪堂
- ⑬ Harmony Room 二和堂
- ⑭ Hai Hui Hall 海會堂
- ⑮ Inauguration Pavilion 開山紀念碑



DIRECTION



The M1 from Sydney takes you to Wollongong. Ignore Wollongong turn off continue approx. 5mins

Take the Unanderra/Port Kembla - Five Islands Rd exit. Two lanes turning left stay in right lane.

Driving into the exit, take the left lane. When the left lane splits into 2 lanes, take the right of this lane (middle lane). At the traffic lights, turn left onto Five Islands Rd.

Travel on Five Islands Rd for about 50 metres. At the roundabout, turn right onto Glastonbury Ave.

Continue travelling along the Glastonbury Ave Road for about 1 minute (1 km). Turn at roundabout before the crematorium.

Glastonbury Ave will take you onto Berkeley Rd. You will see our Temple Entry on the right-hand side of the road.